

Committee on Education
Conference Call – April 19, 2017

Minutes

Present: Alison, Lauren, Sarah, Erin, Marcy, Brad, Marty, Seth, Kara, Brianne

Absent: Stephanie and Shanee'

SAA Staff Update

- In the middle of budgeting season; this week we'll be finalizing budgets for FY2018; budgets will be approved by Council in mid-May; Kara to share updates in May
- Education is getting a new LMS: BlueSky Path LMS; all of webcasts still in current system (Abila, Peach New Media, Freestone) for now till we get the current system launched (hopefully by July or by annual meeting); will be easier for staff and participants
- Registration for Portland annual meeting is now open; 8 courses have several registrants so far (50+ total); [please promote the preconference courses to your colleagues!](#)
- Education eNewsletter went out yesterday; let Kara know if you have any questions or additions for next newsletter. [Read the newsletter here.](#)

Finalizing ACE guidelines

- Allison sent out link to ACE guidelines so they can be posted for public comment; what CoE mostly worked on at February meeting; tracked changes need to stay in document; no one voiced concerns about moving the document forward; additional language changes since in-person meeting in March (e.g., webcasts rather than webinars, liaisons rather than shepherds); revision statement is also new.
- After one month of public comment, comments will be discussed/incorporated and a new document will be shared with the Standards Committee. [Encourage public comment here.](#)

Course criteria documentation

- Talked at in-person meeting about documenting tracks and goals as well as criteria in tracks; would like to turn document into something we can put on the microsite; document is a living document; should add a creation date. [View the document.](#)

Document to Map CoE

- People can fill in the document as they are able; think about groups that are organized differently; we could add section leaders to Education eNewsletter. [View the document.](#)

Course Development Progress

- Please remember to regularly [check the microsite](#) for new postings, including course evaluations, audits, etc.
- Mid April was original goal for developing specs for courses; [A&D signup sheet March 2017](#)—using [CoE — Longterm Digital Projects Management](#) as an example/suggestion (note that the example includes what the course will *not* cover); at in-person meeting we identified four courses and assigned members to create specs; hoping to identify instructors to teach courses. **New deadline for developing and submitting specs: May 5, 2017**
- Lisa Talbot (?) works for NARA; has done some legacy project work; not an academic; knows the work for Longterm Digital Projects Management
- SAA would like to move toward shorter webcast - 60 minutes max - as 90-minute webcasts aren't as popular as shorter ones

- Advocacy Café series just finished; Kathleen Roe wants to rerecord them as not pleased with quality
- Cultural Diversity Competency (free in-person course) was presented on April 5 in Omaha; good constructive feedback; will be developing online course version
- Appraisal webcast will be rerecorded; part 2 will also be recorded; perhaps will have same presenter for both

Portland CoE Joint Meeting Agenda

- have invited DAS Subcommittee and GAES to Portland meeting; only a two-hour meeting; need to discuss order of agenda; Allison, Lauren, and Kara to discuss
- The meeting will be held 8:00 -10:00 am PT on Wednesday, July 26

Education Info Booth at Annual Meeting

- also known as “office hours”—on the expo floor
- Kara needs someone from different education committees to be there for those designated hours to answer questions about developing courses, etc. [Take this poll to sign up for one or both 1-hour time slots](#)
- separate table near the registration area will be staffed by Kara, Mia, and Brianne on Wednesday afternoon; all are encouraged to stop by and/or staff table

Next Calls:

- 11a CDT on May 9
- 11a CDT on June 6
- 11a CDT on July 18 (if needed pre-annual meeting)